

**THE DIPLOMA IN SPEECH AND DRAMA EDUCATION
SUPERVISING TEACHER REPORT FORM**

Supervising teachers will:

- ensure that the candidate completes 20 hours of teaching practice
- view the candidate's lesson plans/evaluations
- observe the candidate's taught classes
- complete the Supervising Teacher Report Form, supplied by LAMDA

The Supervising Teacher Report Form will be confidential to LAMDA and will not be shown to the candidate.

The Supervising Teacher Report Form must be submitted to LAMDA within two weeks of the completion of the candidate's teaching practice.

Completed forms should be sent to: LAMDA Examinations, 155 Talgarth Road, London W14 9DA.

1 Candidate Details

Name of candidate:

2 Teaching Practice Details

Place of Teaching Practice:	Dates of Teaching Practice:
Name of Supervising Teacher:	DfEE reference number or Qualified Teacher Status Number:
Size of Taught Group(s): Individuals <input type="checkbox"/> Small groups (2–10) <input type="checkbox"/> Large groups (11 upwards) <input type="checkbox"/> Please tick more than one, if applicable	Ages of Taught Group(s): Beginners (5–7 years of age) <input type="checkbox"/> Juniors (7–11 years of age) <input type="checkbox"/> Secondary (11–16 years of age) <input type="checkbox"/> Post 16 <input type="checkbox"/> Please tick more than one, if applicable
Type of School/Centre: School <input type="checkbox"/> Further Education Institution <input type="checkbox"/> Higher Education Institution <input type="checkbox"/> Drama/Performing Arts School <input type="checkbox"/>	Confirmation that the candidate has completed 20 hours of teaching practice Please tick here and sign below: <input type="checkbox"/>

3 Planning

The candidate has demonstrated that he/she can:	Please tick
Identify the learning needs of individuals.	<input type="checkbox"/>
Plan and structure sessions/programmes that have clear learning outcomes, are appropriate, well paced and motivate the learner.	<input type="checkbox"/>
Plan and structure sessions/programmes for both individuals and groups.	<input type="checkbox"/>
Select and prepare suitable resources for stimulus, inspiration, explanation and information.	<input type="checkbox"/>

Please comment on the candidate's strengths/areas for development when planning sessions:

Please refer to page 66 of the *Specification for Diploma Examinations* for further information

4 Teaching

The candidate has demonstrated that he/she can:	Please tick
Teach different ages and abilities of learners individually and in groups.	<input type="checkbox"/>
Match appropriate teaching/learning strategies to learners' needs.	<input type="checkbox"/>
Communicate instructions, explanations, directions and feedback clearly and appropriately.	<input type="checkbox"/>
Evaluate and review own practice and adjust content and delivery accordingly.	<input type="checkbox"/>

Please comment on the candidate's strengths/areas for development when teaching sessions:

Please refer to page 67 of the *Specification for Diploma Examinations* for further information

5 Supporting Learning

The candidate has demonstrated that he/she can:	Please tick
Recognise when learners are in need of additional support.	<input type="checkbox"/>
Devise strategies to meet these areas of additional support.	<input type="checkbox"/>
Identify where alternative advice and support are available in order to make appropriate referrals.	<input type="checkbox"/>
Identify appropriate progression opportunities for learners.	<input type="checkbox"/>

Please comment on the candidate's strengths/areas for development when supporting learning:

Please refer to page 68 of the *Specification for Diploma Examinations* for further information

6 Assessing

The candidate has demonstrated that he/she can:	Please tick
Use a range of initial assessment techniques to suit age, ability and aspirations of learners.	<input type="checkbox"/>
Monitor programmes and use results to improve teaching and learning.	<input type="checkbox"/>

Please comment on the candidate's strengths/areas for development when assessing:

Please refer to page 69 of the *Specification for Diploma Examinations* for further information

7 General Professional Requirements

The candidate has demonstrated that he/she can:	Please tick
Create and manage a stimulating and purposeful working environment for learners.	<input type="checkbox"/>
Manage time effectively.	<input type="checkbox"/>
Work independently and as a positive member of a team.	<input type="checkbox"/>

Please comment on the candidate's strengths/areas for development:

Signed:	Date:
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