

## JOB DESCRIPTION

<b>JOB TITLE</b>	Technical Demonstrator (Screen and Audio)
<b>TYPE OF CONTRACT</b>	Permanent, Full-time, with a degree of flexible hours in line with organisational needs
<b>RESPONSIBLE TO</b>	Head of Screen, Audio and Innovation and Specialist Practitioner – Screen and Audio
<b>GRADE AND SALARY</b>	Grade 4 £32,213 - £36,255  Please note that we advertise our salaries on a range to indicate the trajectory of progression that can be made. Appointments are usually made at the start of the salary range
<b>HOURS OF WORK</b>	37 hours per week; Monday to Saturday (09:15am - 5.30pm) Some shift pattern work will be involved, including evenings and weekends
<b>KEY WORKING RELATIONSHIPS</b>	Heads of Screen, Audio and digital innovation, Heads of Courses, Lead Practitioners for Sound, Voice, Movement and Music, Specialist Practitioner – Screen and Audio  Industry professionals, visiting writers and directors
<b>INTERNAL</b>	
<b>EXTERNAL</b>	
<b>PROBATIONARY PERIOD</b>	Your employment will be subject to a probationary period of 6 months
<b>BENEFITS</b>	
<b>(1) HOLIDAY ENTITLEMENT</b>	Generous annual leave of 28 days plus Bank holidays  (This is inclusive of any days when LAMDA may be closed, e.g. Christmas closure)
<b>(2) PENSION</b>	After 3 months of continuous service you will be automatically enrolled into our qualifying workplace pension scheme with AVIVA. LAMDA will make an additional contribution in accordance with auto-enrolment regulations
<b>(3) GP 24</b>	You have access to remote, private GP services 24/7, 365 days a year. GP 24 is supported by highly experienced and knowledgeable doctors

<b>(4) EMPLOYEE ASSISTANCE PROGRAMME (EAP)</b>	EAP is a confidential employee benefit designed to help you deal with personal and professional problems that could be affecting your home life or work life, health and general wellbeing. EAP service provides a complete support network that offers expert advice and compassionate guidance 24/7, covering a wide range of issues
<b>(5) MENTAL HEALTH SUPPORT</b>	LAMDA offers confidential, 24/7, online easy to access mental health support which is a free service
<b>(6) CYCLE TO WORK SCHEME</b>	LAMDA offers a salary sacrifice cycle to work scheme
<b>(7) EYE TESTS</b>	Sight test costs is reimbursed to employees who require VDU use
<b>(8) HYBRID WORKING</b>	Hybrid working may be offered for some non-student facing roles. We expect a norm of 60% of your time in the office and 40% of your time to be worked from home
<b>(9) GROUP LIFE ASSURANCE</b>	After six months of continuous service and on successful completion of the probationary period you will become eligible to death-in-service benefit where the nominated beneficiary could receive approximately 4 x annual salary payment if death occurs whilst in service
<b>(10) SEASON TICKET LOAN</b>	LAMDA offers an interest-free loan for the purchase of an annual season ticket
<b>(11) REWARDS MARKETPLACE</b>	You are eligible to join our reward scheme in which you can take advantage of discounts and perks in 1000s of brands from a wide variety of categories

## JOB PURPOSE

The primary focus of this role is to operate, drive and maintain specialist equipment for use on all LAMDA courses and external hires and to support the creation of digital assets for showreels and public screenings.

The role requires you to set up and operate a variety of specialist teaching spaces and to demonstrate use of these spaces and operation of equipment within them to staff, students, and external partners.

LAMDA has recently been the recipient of capital funding to introduce new audio-visual technology and is developing courses that make use of this equipment. As result, we have recently installed: a Virtual Production *LED Volume* consisting of a 10m LED wall, media server and camera tracking system; a Motion Capture Suite consisting of a 30 camera Vicon rig, Mo-cap suits and data storage; a Sumosky lighting system, screening facilities within two of LAMDA's existing theatres, and new camera and lighting kit. A large part of this role would be orientated towards keeping these spaces running smoothly, organising and keeping track of kit, and maintaining the edit suites and audio recording studios which have recently been refurbished.

The Technical Operator and Demonstrator should have experience of working in two or more of the following areas: Virtual Production, Motion Capture, Film Editing, Audio engineering and Editing, Film

Screenings.

The position could suit a recent graduate with some industry work\_ place experience, or someone who has been working in industry and wishes to move into a training setting.

## DUTIES AND RESPONSIBILITIES

- To provide in-class support by operating specialist equipment, overseeing its use
- To handle the preparation of specialist equipment required for teaching within Screen and Audio, and other relevant departments, in the studios or on location and ensuring adherence to relevant Health and Safety Guidelines in preparation and use
- To demonstrate the proper and safe use of specialist spaces and equipment to staff, students and external clients, tailoring the focus of demonstration according to need both through formal presentations and ad-hoc support
- To purchase new equipment and accessories in line with the needs of the relevant courses
- To contribute to the management of the department's equipment inventory in terms of logging and tagging new equipment, issuing equipment loans, PAT testing equipment, testing, fault finding and organising repairs or replacement where necessary
- To administer, manage and maintain a networked suite of Apple Mac Computers for the purposes of video and audio recording and editing
- To archive and distribute video and audio material recorded in class to staff and students using existing LAMDA systems (Canvas, OneDrive, Vimeo and WeTransfer)
- To contribute to the production and/or post-production of LAMDA graduation films, Mo-cap reels, audio drama productions, screen showreels and voice-reels, by fulfilling a role as a Media server operator, DP, AC, Editor, Audio Engineer or Edit Assistant
- To contribute to at least two of the following four themes to underpin changing practice at LAMDA:
  - a. **Access and Inclusion** - widening access and inclusion within the school and outside. Engagement through recruitment, audition squad, access summer school and LAMDA Exams. Anti-Racist and Inclusive teaching practice and pedagogy. Commitment and experience of facilitating modern ensemble - co-creation, facilitation of safe spaces, and conflict resolution - to foster collaboration and creativity.
  - b. **Development of Individual Health, Wellbeing and Resilience building** - a holistic approach to training the individual to empower and build confidence and practice for the professional world - journaling, mindfulness, mental wellness, personal coaching, life plans, leadership development and mentoring.
  - c. **Development of multi\_ skilled Artists** and Creative Technicians for a sustainable creative skills sector with relevant experience and practice in making sustainable theatre, content production and promotion across all platforms, creative access and inclusion, creating and delivering socially engaged work for a wide range of audiences and stakeholders.
  - d. **Digital** - supporting the digitisation of LAMDA in teaching, learning, research, knowledge exchange, technical theatre, screen and audio and other platforms.

## PERSON SPECIFICATION

	<b>ESSENTIAL</b>	<b>DESIRABLE</b>	<b>METHOD OF ASSESSMENT</b>
<b>SKILLS / ABILITIES</b>	<p>Controlling playback of visual content on a virtual production volume and / or the ability to set up motion capture facilities to capture data and control 3D CG models during / after movement performances by an actor</p> <p>Troubleshooting and fault finding for a range of audio - visual systems</p> <p>Ability to adjust existing technical installations – recording studios, edit suites, VP stage etc. - for specific purposes</p> <p>Proficiency with specialist production software such as Pixera, Unreal Engine, Adobe Premiere, Avid Pro Tools etc.</p> <p>Video and / or audio editing</p> <p>Robust use of IT applications e.g. MS word, excel, OneDrive, printing</p> <p>Communicate complex knowledge clearly, both orally and in writing to individuals and groups</p> <p>Effective time management that supports meeting multiple deadlines and managing competing priorities</p>	<p>Skills in presenting audio-visual content on large screens / sound systems for internal and public screenings</p>	<p>CV/Cover letter/ Interview</p>
<b>KNOWLEDGE</b>	<p>Working knowledge of Motion Capture systems or working knowledge of systems for virtual production</p> <p>Comprehensive knowledge of audio, video and data connection types – XLR, SDI, CAT6, EUCON, USB-C, Thunderbolt etc.</p> <p>Familiarity with a range of camera and lighting equipment – basic handycams, Black Magic Pocket Cinema Camera, Black Magic Ursa, Arri Alexa, Astera XT, Dedo light DLH 4</p>	<p>Solid understanding of audio and video theory e.g. “how does a condenser microphone work?”, “what is the difference between an interlaced and progressive video signal”</p>	<p>CV/Cover letter/ Interview</p>

	<b>ESSENTIAL</b>	<b>DESIRABLE</b>	<b>METHOD OF ASSESSMENT</b>
	Good knowledge of microphones and their suitability for specific types of recording		
<b>EXPERIENCE</b>	<p>Experience working on a virtual production set in a technical role or experience working with motion capture equipment</p> <p>Experience within a technical operator or technical support role either from a previous job or university / training project</p> <p>Participation in filmmaking or gaming projects in a technical role</p> <p>Experience in filming and/or video editing to create a short film</p> <p>Experience in delivering technical presentations to small and diverse groups</p>	Experience in audio recording and/or editing for the creation of audio drama, voiceover, podcasts or music	CV/Cover letter/ Interview
<b>QUALIFICATIONS</b>	Degree in digital filmmaking, broadcast technology or similar area / equivalent professional experience	<p>Software specific certification e.g. Pro Tools expert</p> <p>Qualified First Aider</p>	Certificates (If applicable)
<b>QUALITIES</b>	<p>Flexible approach to workload that can adapt to changing needs of curriculum and influx of new technologies</p> <p>Friendly, approachable manner.</p> <p>Methodical approach to project work</p> <p>Analytical approach to systems design and fault finding</p> <p>Excellent attention to detail</p>		CV/Cover letter/ Interview

***This job description reflects the present requirements of the post and should not be seen as an exhaustive list of responsibilities. Duties and responsibilities may develop and change in consultation with line management.***

***The successful applicant will be required to go through a DBS 'Enhanced Disclosure' check. Expenses will be met by the Academy.***

## ABOUT LAMDA

As the oldest drama school in the UK, founded in 1861 as the London Academy of Music and Dramatic Art, LAMDA is a world-leading conservatoire based in the heart of London, offering exceptional vocational training to actors, stage managers, technicians, directors and designers, regardless of their background or socio-economic circumstances. In 1965, LAMDA became the first drama school to introduce technical training and quickly became a prototype for other institutions branching into this area.

LAMDA is also an Ofqual-registered awarding body, offering world renowned qualifications in communication and performance and inspiring the next generation of confident communicators through qualifications in performance and communication.

LAMDA has been registered with the Office for Students as a stand-alone Higher Education Provider since 2019 and was granted full degree awarding powers in 2021. We believe drama has the power to transform lives. Our students graduate as authentic, confident and independent artists or technicians, capable of shaping their own careers.

Conservatoire training is, by its nature, selective, training only the best; course numbers are limited and LAMDA teaches in small groups. There is a core cohort of just under 400 UK and international students a year across six-degree courses and other HE courses. The school also welcomes around 360 students onto other courses during the year, including short courses run during Spring and Summer vacations. LAMDA is a leader in performing arts training and strives for excellence in every facet of our organisation.

At the heart of LAMDA's approach is a commitment to the ensemble, stressing the importance of collaboration to achieve excellence. LAMDA nurtures every student's unique talents to give them the tools they need to become independent, creative artists and technicians, along with all the help and guidance they need to transition and make their mark within the creative and performing arts industry. Alongside this, LAMDA is committed to ensuring that its training is accessible to all. LAMDA has several substantial measures in place to widen access to Higher Education and is committed to the creation of pathways to our training for those from the Global Majority, those from low socio-economic backgrounds and care leavers.

The work of the Academy is complemented by that of LAMDA Examinations, through which LAMDA offers a drama and communications-based syllabus leading to accredited and non-accredited awards in the UK and overseas.

In 2017, LAMDA moved into its new £28.2m centre for world-leading drama training. LAMDA's new home features ten large training and rehearsal studios, three theatres - the 200 seat Sainsbury Theatre, 120-seat the Carne Studio Theatre and the Linbury Studio, and a fully equipped digital and audio suite. In January 2018, LAMDA alumnus Benedict Cumberbatch was appointed the Academy's President.

In July 2018, LAMDA joined the register of Higher Education Providers, a key step towards achieving degree awarding powers. LAMDA now operates independently from the Conservatoire of Dance and Drama, receiving funding directly from the Office for Students. LAMDA was granted full degree awarding powers in 2021.

LAMDA Alumni include Nikki Amuka-Bird, Patricia Hodge, Janet Suzman, Chiwetel Ejiofor, Jeremy Irvine, Rory Kinnear, Harriet Walter, Rose Leslie, Paterson Joseph, David Oyelowo, Katherine Parkinson, Toby Stephens, David Suchet, Sam Claflin, Leah Harvey, and Ruth Wilson, among many others.